



## **Supplementary information for service companies during their work on the drilling and production platform Mittelplate (MPA)**

All work/activities on the drilling and production platform MITTELPLATE A (MPA) are subject to supervision under mining law. Statutory regulations apply, in particular the German Federal Mining Act and the relevant federal/state regulations.

### **Security pass**

In addition to personal details and a passport photo, the security pass includes entries on evidence of an occupational health examination, instruction/training and authorisations and training courses. Furthermore, depending on the work location and risk assessment, further verification has to be documented. Employees that do not submit currently valid verification are not permitted to carry out any activities/work on the MPA.

### **Person responsible**

DEA will appoint a legal or authorised representative of the service company as the managing person responsible. This person must appoint further persons as required in sections 58 to 62 BBergG. The managing person responsible appointed by DEA must make the persons responsible they appoint aware of all legal guidelines and administrative files (e.g. special operating plans) known to them.

### **Registration for activities on the MPA**

Transport to the MPA must be registered with the MPA production foreman and the MPA navigating officer before travel. Register in writing by email to [AnmeldungMPA@dea-group.com](mailto:AnmeldungMPA@dea-group.com)

The following information is required:

- Number of persons
- Names of the persons
- Date of birth
- Company name
- Reason for transport
- Instruction report and verification of valid
- Occupational health examination in advance by fax or e-mail

All information such as departure and tide times etc. can be requested from the MPA nautical officer. Tel.: 04854/905-271

### **Personnel transfer to the MPA**

Personnel transfer from Cuxhaven to the MPA is carried out with the ship Sara Maatje IV from the Amerikahafen in Cuxhaven. Only personnel and their personal luggage will be transported with this ship. Because access to the ship is made at differing heights due to the tides, the gangway must be crossed with care. When doing so one hand must be kept on the hand-rail of the gangway at all times and luggage must be carried in a backpack or in a travel bag that must be carried over the shoulder. The instructions of the ship personnel must be followed. Passage can be refused in the event of non-compliance.



**Persons in working clothes and shoes are not supported by the passenger ship.**

Passengers report to the operations building of the Mützelfeldtwerft 15 minutes before departure. The passenger list for the appropriate departure time will be checked here.

All passengers must identify themselves with photo ID and a security pass. Access conditions such as occupational health examinations and offshore safety training must be verified on request when reporting.

Passengers are responsible for meeting any access conditions they lack. Access release must be clarified exclusively with the MPA nautical officer. The nautical officer exclusively informs the reporting office at Mützelfeldt of the access authorisation of individual passengers.

**Load transfer to the MPA**

Load transfer to the MPA is carried out with the transport ships of the shipping line Acta Marine. The MPA nautical officer decides with which ship loads and materials are brought to the MPA. The transport ships are loaded at the land base by employees of EnTec Industrial Services GmbH & Co. KG.

All materials, equipment and machinery must be brought to the land base in Cuxhaven, Helgoländer Kai 5 (access via Hafenkaje) after prior written registration made to the MPA Logistician Tel.: 04854/905-252

[Logistik.Mittelplate@dea-group.com](mailto:Logistik.Mittelplate@dea-group.com)

The land base is continually staffed from Monday to Friday from 7 am to 4 pm. Delivery of goods to be transported must be made during these times.

Land base Tel.: 04721/508015-0.

Outside normal working times essential transports must be agreed with the MPA logistician in good time.

**Personal safety equipment on the MPA**

It is only permitted to leave the living quarters to carry out activities on the MPA with personal safety equipment. This includes in detail:

- Protective goggles against mechanical risks
- Work clothing made of flame retardant and anti-static material
- Protective helmet (anti-static), with splash guard visor, if applicable
- Work boots, type S3, ankle high, oil resistant sole
- Work gloves appropriate for the activity conducted
- PSE against falls appropriate for the activity conducted

When using fasteners, generally a triple self-securing fastener (DIN EN 362) or alternatively a double automatic self-securing fastener must be used. Depending on the activity conducted, a transportable anchor point must be brought.

If safety equipment against falls is required, the service company must draw up a rescue concept in consultation with the MPA Coordinator before starting work. Work clothing that covers the body must be worn at all times.

**Any personal safety equipment that is missing cannot be borrowed on the MPA. It is not permitted to enter the living quarters in work clothing.**

#### **Dangerous goods transport from and to the MPA**

When conducting dangerous goods transports the service company must comply with the valid legal regulations, especially GGVSee (IMDG code) and ADR (especially with regards to the permissibility of packaging, its labelling and the documentation).

#### **Use of dangerous materials on the MPA**

When working with dangerous materials on the MPA the guidelines of dangerous goods regulations must be complied with. These include:

- EC safety sheets on the materials
- Dangerous materials operating instructions about handling and working with the dangerous material
- Dangerous materials risk assessment

Verification that employees have been instructed in the contents of the operating instruction must also be submitted. Any personal safety equipment required must be brought and used.

#### **Operating portable electrical equipment**

In accordance with section 33 para. 1 ElBergV all portable electrical equipment must be tested at least every two months by a qualified electrician. Verification of this recurring test must be kept.

Service companies must submit verification of their electrical equipment unsolicited to the MPA electrical foreman with the following disclosures: equipment description, model identification, serial number, manufacturer, test certificate with measurement report.

This also applies to newly procured electrical equipment. Portable electrical equipment must be labelled with a sticker confirming the test has been carried out. Portable electrical equipment that has exceeded the test period must not be used on the MPA. In addition to the recurring tests, users of portable electrical equipment must ensure it is in a proper condition before use.

#### **Hoisting equipment, lifting gear and load-bearing equipment**

If hoisting equipment and lifting gear are brought onto the MPA and used, the appropriate (valid) test verification must be brought with the equipment and submitted to the client. The currently valid test must be recognisable externally on the equipment (test plate). The equipment must be in perfect condition.



### **Risk assessments, coordination**

The service company must send a risk assessment related to the location and activity in accordance with the general German Mining Regulation (ABBergV) to the relevant DEA contact for technical queries 14 days at the latest before starting work. Risk assessments must be submitted to the production foreman before starting activities.

Work on the MPA is subject to the coordination obligation. All service companies must coordinate their risk assessments with companies active at the same location and the same time and initiate measures to prevent risk.

### **General information about presence on the MPA**

Every employee attending or working on the MPA for the first time will receive instruction at reception in the form of an information film. This instruction must be repeated at annual intervals.

Special instruction about conduct on the MPA will then be given by the MPA foreman. This instruction will be repeated annually.

In order to stay on the MPA, each person must verify completion of offshore safety training. The offshore safety training or the training provider must meet the following requirements at least:

- The training must include the elements Survival at Sea and Basics of Fire Fighting in accordance with internationally recognised standards (e.g. OPITO, NOGEP, GWO),
- The provider must verify training for seafarers in accordance with STCW 95 (IMO) or
- The offshore safety training and its provider must be inspected and released by the Occupational Safety Officer of DEA Deutsche Erdoel AG, Production Operations Holstein.

The safety training must not be older than 4 years.

In order to stay on the Drilling and Production Island Mittelplate, in accordance with section 16 of the OffBergV every person must verify that they hold an international occupational medicine offshore suitability examination certificate (e.g. WMF, NOGEP, OGUK, OLF), which must not be more than two years old. Its validity must be verified in writing and have an expiry date. Any supplementary occupational medicine examinations must be verified as per the local and activity-related risk assessments.

There is a visit and employment prohibition for expectant and nursing mothers on the Mittelplate. For this reason, they are prohibited from transferring to the Drilling and Production Island. The minimum age for stays on the Mittelplate is 18 years.

### **Attention:**

**In case of non-compliance with the required framework conditions or violation of behavioral regulations, there is no possibility to carry out the activities on the Mittelplate or a reprimand will be issued.**