

# Acceptance Certificate



<b>Object:</b>	(please specify details)
<b>Where (Building, Floor, Room, etc.):</b>	
<b>Size of order / specification:</b> (only if differing from purchase order)	
<b>Company:</b>	
<b>Contractor:</b>	
<b>Purchase order number:</b>	
<b>Acceptance date:</b>	(please insert date)
<b>Participants during acceptance inspection:</b> For Company: For Contractor :	
<b>Notification of deficiencies:</b> (Please give a detailed explanation – probably use another page):	No deficiencies <input type="checkbox"/> Following deficiencies noted:
<b>Following remaining deficiencies will be remedied by Contractor:</b>	immediately on/until (please insert date) corrected on (please insert date) audited on (please insert date) warranty starts on (please insert date) <u>(only, if date is not acceptance inspection date!)</u>
<b>Inventory documents:</b>	available and specified here: <input type="checkbox"/> not available

Any claims and/or guarantees because of open and/or covered deficiencies will not be prejudiced by the herewith executed acceptance<sup>1</sup>. Claims because of delayed delivery and/or services, especially the claim of an agreed contractual penalty, remain reserved.

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Place, Date

Internal test certificate of Company: -----  
(in case Company representative has no power of attorney)

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Company<sup>2</sup> (Signature 1)

\_\_\_\_\_  
Company<sup>2</sup> (Signature 2)

\_\_\_\_\_  
Contractor

Distribution to: 1 x Accounting (Original)  
1 x Contractor  
1 x Materials Management

<sup>1</sup> Decided upfront

<sup>2</sup> Company's authorized representative